Paul Mitchell The School Schenectady

REFUND POLICY: PER SECTION 5002 OF EDUCATION LAW

- The refund policy applies to all terminated students for any reason by either party, including student's decision, parent or legal guardian (if student is a minor), and program cancellation.
- Applicants not accepted by the school shall be refunded all monies paid to the school.
- A student should notify the school of their withdrawal from school through written notification. The 'formal cancellation date' will be determined by the postmark on the written notification, the date said notification is delivered to the school in person, or 14 days after the last day of attendance, whichever is earlier. Failures of a student to notify the school Director in writing of the student's intent to withdraw may delay a refund of tuition to the student.(Section 5002 (3) of the Education Law).
- If a student has failed to attend classes for a period of 14 calendar days, the school shall send by regular mail a termination notice.
- If a student cancels his/her enrollment more than one week (7 days) after signing the enrollment agreement, but prior to, or during the first week of classes, a refund of all monies paid to the school less the non-refundable application fee of $55.00 will be made.
- The student kit and book charges are non-refundable after they are issued to and accepted by the student.

1000 HOUR COSMETOLOGY FULL-TIME REFUND POLICY

The Cosmetology full-time schedule is divided into three (3) quarters of 10, 10 and 9 weeks each. Total tuition liability is limited to the quarter during which the student was terminated and any previous quarters completed.

Tuition liability is divided by the number of quarters in the program for full time students. Total tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed. The refund calculation is based on the week of the students last day of attendance.

1000 HOUR COSMETOLOGY FULL-TIME SCHEDULE TUITION COST — $17,000

Quarter Refund Policy		
First Quarter Costs $5,666.67		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$5,666.67
During the second week	25%	$4,250.00
During the third week	50%	$2,833.34
During the fourth week	75%	$1,416.67
After the fourth week	100%	$0

Quarter Refund Policy		
Subsequent Quarter Costs $5,666.67		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	25%	$4,250.00
During the second week	50%	$2,833.34
During the third week	75%	$1,416.67
After the third week	100%	$0

1000 HOUR COSMETOLOGY PART-TIME REFUND POLICY

The Cosmetology part-time schedule is divided into three (3) terms of 17, 17 and 16 weeks each. Total tuition liability is limited to the term during which the student was terminated and any previous terms completed.

Tuition liability is divided by the number of terms in the program for part time students. Total tuition liability is limited to the term during which the student withdrew or was terminated, and any previous terms completed. The refund calculation is based on the week of the students last day of attendance.

1000 HOUR COSMETOLOGY PART-TIME SCHEDULE TUITION COST — $17,000

Term Refund Policy		
First Term Costs $5,666.67		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Term		
Prior to or during the first week	0%	$5,666.67
During the second week	20%	$4,533.34
During the third week	35%	$3,683.34
During the fourth week	50%	$2,833.34
During the fifth week	70%	$1,700.00
After the fifth week	100%	0%

Term Refund Policy		
Subsequent Term Costs $5,666.67		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Term		
During the first week	20%	$4,533.34
During the second week	35%	$3,683.34
During the third week	50%	$2,833.34
During the fourth week	70%	$1,700.00
After the fourth week	100%	0%

1175 COSMETOLOGY AND ULTIMATE MAKEUP FULL-TIME REFUND POLICY

The Cosmetology and Ultimate Makeup full-time schedule is divided into three (3) quarters of 12, 11 and 11 weeks each. Total tuition liability is limited to the quarter during which the student was terminated and any previous quarters completed.

Tuition liability is divided by the number of quarters in the program for full time students. Total tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed. The refund calculation is based on the week of the students last day of attendance.

1175 HOUR COSMETOLOGY AND ULTIMATE MAKEUP FULL-TIME SCHEDULE TUITION COST — $19,975

Quarter Refund Policy		
First Quarter Costs $6,658.33		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$6,658.33
During the second week	25%	$4,993.75
During the third week	50%	$3,329.17
During the fourth week	75%	$1,664.58
After the fourth week	100%	$0.00

Quarter Refund Policy		
Subsequent Quarter Costs $6,658.33		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	25%	$4,993.75
During the second week	50%	$3,329.17
During the third week	75%	$1,664.58
After the fourth week	100%	$0.00

1175 HOUR COSMETOLOGY AND ULTIMATE MAKEUP PART-TIME REFUND POLICY

The Cosmetology part-time schedule is divided into four (4) terms of 15, 15, 15, and 14 weeks each . Total tuition liability is limited to the term during which the student was terminated and any previous terms completed.

Tuition liability is divided by the number of terms in the program for part time students. Total tuition liability is limited to the term during which the student withdrew or was terminated, and any previous terms completed. The refund calculation is based on the week of the students last day of attendance.

1175 HOUR COSMETOLOGY AND ULTIMATE MAKEUP PART-TIME SCHEDULE TUITION COST — $19,975

Quarter Refund Policy		
First Quarter Costs $4,993.75		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$4,993.75
During the second week	20%	$3,995.00
During the third week	35%	$3,245.94
During the fourth week	50%	$2,496.88
After the fourth week	70%	$1,498.13
After the fifth week	100%	$0.00

Quarter Refund Policy		
Subsequent Quarter Costs $4,993.75		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	20%	$3,995.00
During the second week	35%	$3,245.94
During the third week	50%	$2,496.88
After the third week	70%	$1,498.13
After the third week	100%	$0.00

615 HOUR BARBERING FULL-TIME REFUND POLICY

The Barbering full-time schedule is divided into two (2) quarters of 9 weeks each. Tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed.

Tuition liability is divided by the number of quarters in the program for part time students. Tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed. The refund calculation is based on the week of the students last day of attendance

615 HOUR BARBERING FULL-TIME SCHEDULE TUITION COST — $10,455

Quarter Refund Policy		
First Quarter Costs $5,227.50		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$5,227.50
During the second week	25%	$3,920.63
During the third week	50%	$2,613.75
During the fourth week	75%	$1,306.88
After the fourth week	100%	$0.00

Quarter Refund Policy		
Subsequent Quarter Costs $5,227.50		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	25%	$3,920.63
During the second week	50%	$2,613.75
During the third week	75%	$1,306.88
After the third week	100%	$0.00

615 HOUR BARBERING FULL-TIME REFUND POLICY

The Barbering part-time schedule is divided into three (3) quarters of 8, 7 and 7 weeks each. Total tuition liability is limited to the term during which the student was terminated and any previous quarters completed.

Tuition liability is divided by the number of quarters in the program for part time students. Total tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed. The refund calculation is based on the week of the students last day of attendance.

615 HOUR BARBERING FULL-TIME (28 HOUR) SCHEDULE TUITION COST — $10,455

Quarter Refund Policy		
First Quarter Costs $3,485.00		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$3,485.00
During the second week	25%	$2,613.75
During the third week	50%	$1,742.50
During the fourth week	75%	$871.25
After the fourth week	100%	$0.00

Quarter Refund Policy		
Subsequent Quarter Costs $3,485.00		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	25%	$2,613.75
During the second week	50%	$1,742.50
During the third week	75%	$871.25
After the third week	100%	$0.00

615 HOUR BARBERING PART-TIME REFUND POLICY

The Barbering part-time schedule is divided into three (3) quarters of 11, 10 and 10 weeks each. Total tuition liability is limited to the term during which the student was terminated and any previous quarters completed.

Tuition liability is divided by the number of quarters in the program for part time students. Total tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed. The refund calculation is based on the week of the students last day of attendance.

615 HOUR BARBERING PART-TIME SCHEDULE TUITION COST — $10,455

Quarter Refund Policy		
First Quarter Costs $3,485.00		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
First Quarter		
Prior to or during the first week	0%	$3,485.00
During the second week	25%	$2,613.75
During the third week	50%	$1,742.50
During the fourth week	75%	$871.25
After the fourth week	100%	$0.00

Quarter Refund Policy		
Subsequent Quarter Costs $3,485.00		
	If termination occurs school may keep:	**If termination occurs the student will be refunded:**
Subsequent Quarter		
During the first week	25%	$2,613.75
During the second week	50%	$1,742.50
During the third week	75%	$871.25
After the third week	100%	$0.00

A student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned with the exception of the non-refundable application fee.

Thereafter, a student will be liable for:

- The non-refundable application fee plus
- The cost of any textbooks or supplies accepted plus
- Tuition liability as of the student's last date of physical attendance. Tuition liability is determined by the percentage of the program offered to the student.
- Any monies due to the applicant or student shall be refunded within 45 days of the date on which the student withdraws from the program, as defined above.
- The school does not participate in any teach-out plans with other institutions.
- This refund policy applies to tuition and fees charged in the enrollment agreement. Other miscellaneous charges the student may have incurred at the institution (for example: extra kit materials, books, products, etc.) will be calculated separately at the time of withdrawal.
- The student is entitled to a full refund if the school closes.